



Glasgow Cathedral Festival is seeking a friendly and efficient Usher Team Leader to join our team for a few days this September/October, to help with the smooth running of our events.

Reports to: Manager, Production Manager, Artistic Director

Fee: £350 for 30 hours of work

Commitment:

- 3 hours training (date and time to be agreed)
- 28 - 30 Sept morning, afternoon and evening shifts (exact times tbc, with breaks)

Duties to include:

- Running Front of House during all GCF events, in conjunction with the Festival Manager and Production Manager:
 - leading a team of temporary staff, ensuring that others understand their responsibilities and are fulfilling their duties
 - selling tickets and checking patrons in
 - distributing programmes and selling merchandise
 - serving food/drink at interval and/or before events
 - keeping accurate box office and bar records and cashier balancing at the end of each shift
 - assisting patrons with queries
- Helping to prepare for and clear up after all GCF2023 events, including:
 - assisting with general setup as required
 - taking responsibility for setting up and clearing away the bar and box office daily

The list of responsibilities above is not exhaustive. The Usher Team Leader may be required to perform duties outside of these as operationally required, and at the discretion of the Festival team.

To apply, please send a short email with details of relevant experience to Rachel Thomas, Festival Manager: rachel@gcfestival.com. **Deadline for applications is 5pm on 18 September 2023.**